



New Academic Year Risk Assessment for September 2020

Year Four Bubble Classes

1. Our Year Four bubble classes will be taught and will play and socialise separately from other year groups
2. Our Year Four bubble classes will only enter and exit the school through the Windermere gate on Bird in Bush Road and at the set times below as other bubbles will also use this gate to enter and exit the school.
3. Year Four children are to arrive daily at 8.45 a.m. (no later than 8.55 a.m.) and will leave daily at 3.30 p.m.
4. We ask only one parent/carer to attend drop off and pick up and do not enter the school site at any time.
5. On entry to school, each child will have their temperature checked with a forehead thermometer
6. We ask children that they only bring a coat and water bottle to school. We ask that a School PE kit is brought in on a Monday morning and goes home again on Fridays. Please put all PE kits in a separate bag.
7. Year Four bubble classes will eat their lunch separately from other children in the school dining hall, followed by lunchtime play in a separate playground – separate from all other year groups (see timings appendix)
8. Year Four bubble classes will use allocated toilets around the school and at allocated times so there is no cross over with other year groups at these times
9. All our 'year group bubble classrooms' will be deep cleaned weekly in addition to daily cleaning
10. Year group bubble classrooms have been arranged by staff members who are reassured by the steps taken at this time to prioritise health and safety/hygiene considerations
11. Health and hygiene across the day will be an absolute priority incl. additional hand washing opportunities
12. Masks to cover faces will be used by adults for different activities across the school day and as directed
13. Lidded bins in classroom will be available for disposal of any tissues used and will be regularly emptied.
14. All classroom desks will be individually allocated, arranged in rows with children not sitting opposite each other so as to maximise social distancing in their layout
15. Classroom Resources and Furniture – this will be sealed to prevent sharing of resources and anything that might be shared and could be removed from the classroom has been
16. A lot of the children's work across the Year Four bubble classes will be completed on laptops – with a reduced amount of work completed in exercise books.
17. Class bubble expectations will be agreed – including class of conduct for working in their bubble classrooms
18. Allocated staff will work alongside the children all day within the same learning areas (including their dedicated playground area, lunch area, classroom toilet area, entry and exit points to the school)
19. Any necessary contact into the Year Four bubble classes from additional visitors or staff members will be monitored via the school's track and test register which must be completed for any incident
20. First aid, if necessary, will be administered by trained staff within the classroom. PPE is available in each bubble classroom. Please advise if medical care equipment is needed with any child.
21. Additional cleaning across the school day will be undertaken from our professional cleaning team
22. There will be no access for children to the other areas of the school or playgrounds except for toilet use
23. All additional Art, IT, Music, PE lessons will be taught in class along with all class lessons
24. Should there be any suspected cases of a child falling ill during the school day, government guidelines to be strictly followed and the school's risk assessment plans followed accordingly

Comment or queries from any parent/carer on behalf of a Year Four pupil or from any staff member working within our Year Four bubble classrooms at this time regarding the above are welcomed.

The implementation of this risk assessment appendix will be with the responsibility of the school staff team in on any day, including senior leaders. All actions in response to controlling these risks will be led by the school's senior leadership and administration/premises team.

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